

JOB DESCRIPTION

STOCK CONTROLLER

WAGE: GOOD RATES OF PAY

HOURS: 40 HOURS PER WEEK – 6.00 A.M. – 2.00 P.M. (MONDAY TO FRIDAY)

*THIS IS SHIFT WORK SO THESE HOURS COULD BE SUBJECT TO CHANGE
AND INVOLVE SOME WEEKENDS*

LOCATION: AYTON ROAD, WYMONDHAM, NORFOLK, NR18 0QH

MAIN DUTIES

RESPONSIBILITIES

- Responsible for all stock control of raw materials for the powder coating process
- Ensuring adequate raw material is available and distributed to relevant production department ready for the days production
- Must be willing to do overtime / weekend work, as the need arises

QUALIFICATIONS AND TRAINING REQUIRED:

A good standard of education and basic literacy / mathematical skills are required, along with common sense and enthusiasm.

KEY SKILLS:

- Must be computer / iPad literate, with a basic knowledge of Excel spreadsheets
- Attention to detail
- Good team working skills
- Forklift license preferable but not essential as training can be given

HOW TO APPLY: Email your CV, along with a covering paragraph about yourself to: susie.panam@barleychalu.co.uk (write LRC in the subject box to clear email security) or telephone: **01953 602771** to request an application form.